

MICHAEL ACHILLES

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BACKGROUND

My name is Michael Achilles and I am a technologist with over 18 years of experience in software engineering, analysis, design and project management. Over the last 10 years, I have logged over 16,000 hours in managing project teams across four continents.

As a technologist, I have worked my way up through the software development life cycle as a developer, analyst, architect, project manager and technical director. Being hands on, I also actively participate in technical architecture discussions, code reviews and assist in database design and performance tuning efforts yet I also manage and maintain project charters, budgets and resources. My experience also includes the full software development life cycle using a variety of project management methodologies including waterfall, RUP and scrum based Agile processes across numerous platforms.

As an expert in software engineering, I am called upon to either kick off software engineering projects or often to get them back on track. I have had enormous success in managing teams and projects for both large and small initiatives using on and offshore teams. I pride myself in my ability to get things done, manage well and relate to the stakeholder community at large. As you will see below, I have managed my career to be an expert in software engineering and thus have also gained extensive domain knowledge and experience healthcare, finance (equities, bonds, mutual funds and derivatives), utilities, insurance, publishing, human resources and the government sector.

EXPERIENCE

BOSTON PROJECT MANAGEMENT OFFICE (BOSTON PMO), A DIVISION OF SALES TRENDS NETWORK, BOSTON, MA USA

7/2007 – PRESENT

Sr. Project Consultant - Technology, Cengage Learning – Digital Solutions Group

Senior project consultant overseeing the development of the national (SAM) Skills Assessment Manager Microsoft Office 2007 Learning Management System (LMS), a web-based application and content delivery system now delivering over 30 million exams world-wide.

- Organized team of 23+ individuals in the product management, editorial, software development and QA teams through the successful re-design and development of an enterprise level .Net 2.0, 3.0, Flex and Sql Server training system.
- Liaised with executive management, directors and managers on product strategy, features and budgets
- Managed 3 products and 5 simultaneous projects through 5 major and 6 minor releases
- Managed 4 off-shore software engineering and content vendors including contracts and project maintenance
- Technologies: .Net (2.0, 3.0), SQL, Java, Flex, WPF, Flash, Captivate

3/2007 – 6/2007

Sr. Advisor, Technology Group, HOLLISTER INC

Subject matter expert to the technology group for advice and leadership on technical personnel including developers, analysts, project managers, Oracle and Sql Server DBA's, desktop support and network engineers.

- Worked with technical managers to develop client strategy for hiring technical staff
- Integrated SugarCRM for lead generation, tracking, sales and analytics
- Major clients included MIT, Harvard University, Iron Mountain and others.

10/2006 – 1/2007

Sr. Project Manager - Technology, Consultant, Investors Bank and Trust, Boston, MA USA (Yoh LLC)

Project Manager overseeing the re-architecture of a multi-phase Powerbuilder based ETL application to Informatica.

- Managed team of full-time and part-time developers and quality assurance personnel on and offshore
- Performed ongoing management of SDM deliverables
- Assisted with analysis to ensure requirements were fully documented within an aggressive schedule
- Technologies: Informatica, SQL, Oracle 10g, Java, J2EE, Powerbuilder,

3/2006 – 8/2006

Sr. Project Manager - Operations, Consultant, Freddie Mac, McLean, VA USA (Trilogy)

Project Manager overseeing the improvement of business continuity plans (BCP) for the tier 1 recovery of the investment and capital market trade desks at the disaster recovery site.

- Managed team of trade desk support personnel implementing 1 hour recovery of complete workstation including software (Bloomberg, Reuters, Blackrock, etc), hardware (pc, monitors, Bloomberg Anywhere keyboards) using Altiris Deployment and Recovery Solution

- Managed effort for improved recovery of voice communications (digital / voip phones, turret, voice recordings)
- Ongoing management of SDLC deliverables including budget and cost containment

SYSTEMS ENGINEERING SERVICES CORP, HERNDON, VA USA, 8/2005 – 1/2006

Sr. Business Process and Framework Engineer, Consultant, Fannie Mae, Herndon, VA

Performed extensive business process management (BPM) analysis and engineering for the recommendation of best industry practices in the systems life cycle improvement of a mortgage based Data Management system on short term contract.

- Interviewed stakeholders and incorporated company wide and industry based standards into a best practice Data Mapping software life cycle approach that meets the needs of the business unit.
- Identified issues and risks in the documentation of the current state
- Recommended solutions and timelines while balancing the need for process with resource limitations
- Created Road Map on how to achieve a CMM level 3 for the future state in the short term.

GLOBAL CAREER CENTER, BOSTON, MA USA, 4/2005 – 8/2005

Technical Director, Consultant, U.S. Department of Defense (DoD), Falls Church, VA USA (VIPS / Path Technologies)

Technical Director overseeing development and environment teams as sub-contractor on DoD Medical Surveillance GIS web portal for the EI/DS Program Office of Department of Defense (DoD)

- Managed installation of multi-tiered architecture including secured AIX ML6 and Windows environments
- Managed team of 9 software analysts, developers and testers using j2ee, java, DB2, ESRI arcIMS, Informatica, Websphere, ESRI's arcIMS, Cognos ReportNet (CRN) and LDAP connectivity using CMM Level III processes.
- ADP-II Security Clearance Application Submitted
- Technologies: Java, J2EE, DB2, Informatica, arcIMS, ESRI

CGI, ANDOVER, MA USA, 9/2004 – 4/2005

Sr. Project Manager – Technology, Consultant, John Hancock Financial Services, Boston, MA USA (CGI)

Project Manager on the largest release of Wealth Management's CSC Vantage-One Annuity System. Managed Business System Analysts, Business Users, QA Engineers, Test Leads and other personnel for Vantage Mainframe Integration from V11 and V15.03 to 15.16.

- Managed conversion of legacy system databases and systems
- Developed resource planning estimates for test preparation and execution
- Interviewed Project Managers, Business Systems Analysts and QA Engineers.
- Technologies: Informatica, Oracle 9i, SQL Server, EJB (Java Beans), Business Objects

GLOBAL CAREER CENTER, BOSTON, MA USA, 8/2000 – 11/2004

8/2004 – 11/2004

Sr. Project Manager /Architect, Consultant, Sales Trends Network, Boston, MA

Designed front and backend processing for telephony based e-commerce product for a sales and marketing based company. Integrated Salesforce.com CRM API (Customers, Sales, Pipeline) with local database and web front end.

- Technologies: .ASP, Java, SQL Server, HTML, CSS

7/2003 – 8/2004

Business Applications & Planning Engineer, Consultant, Private Healthcare Services (PHCS), Waltham, MA

Consultant overseeing assessment and documentation of business processes for redesign of corporate wide Contract Administration System (CAS).

- Developed business assessment documents and process flow charts for the web-based administration of contracts with healthcare facilities and healthcare systems.
- Analyzed process flows and system functionality to provide snapshot of redesigned web portal.
- Technologies: Visual Basic, Java, Oracle 9i

Sr. Project Manager, Consultant, Private Healthcare Services (PHCS), Waltham, MA

Project Manager overseeing six (6) projects focusing on the development of a Facility Modeling Contract system for largest healthcare network provider.

- Technologies: DB2, Cognos Reportnet for online analytics (OLAP), Java and Java Beans.

1/2003 – 2/2003, 3/2004

Sr. MS Access Developer, Consultant - REED ELSEVIER, NEWTON, MA USA

Upgraded three (3) MS Access based financial applications from Access 95 / Access 97 to Access 2K.

5/2002 – 1/2003

IT Auditor, Consultant - Pharmacia, Brockton MA USA (Intepros Consulting)

Project Manager overseeing system analysis of internal and external Masshealth / Medicaid audits for the organization's largest pharmacy. Assisted management, accounting and legal counsel in providing factual analysis of payments from systems without proven controls.

5/2001 – 12/2001

Sr. Business Analyst, Consultant - JP Morgan / Chase, Boston MA USA (Eliassen Group)

Senior Business Analyst in the development and analysis of the compliance rules for the third party fund compliance engine. Analyzed clients SEC-1940 Rules and other state compliance requirements for input into proprietary ChaseTrac software.

8/2000 - 4/2001

Sr. Project Manager, Consultant - Healthbridge, Braintree MA USA (Intepros Consulting)

Project Manager for the design, development, and implementation of a pharmaceutical based call center and order entry system. Managed team of (5) developers and (1) analyst for a Visual Basic (VB) and MS Access front end with a NT SQL Server and MS Access backend. Modules include: Call Center, Order Entry System, Fax Processor, Email Processor, CTI Telephony.

- Technologies: Visual Basic, SQL Server, VBA

8/2000 - 11/2004

Principal, Web Architect & Developer

Entrepreneur in the dot com startup of globalcareercenter.com, an international job portal and staffing firm focusing on the expatriation of individuals from one country to another. Organized development of company and job portal. Implemented Salesforce.com API to web portal for customer leads, tracking and sales. Provided content management including articles, industry data, advertising, and email marketing.

- Technologies: Html, XML, Java and VbScript

TRACTONE SERVICING CORPORATION, FITCHBURG, MA USA, 8/1997 – 8/2000

2/2000 - 8/2000

Project Manager - National Grid, Plc., Westboro, MA USA Consultant (Modis IT)

Project Leader managing the development of a corporate wide "Contractor Time System" using Visual Basic and Java with a SQL Server backend database.

- Technologies: Visual Basic, Java, SQL Server

11/1999 - 2/2000

Global Equity Performance Attribution Analyst - Putnam Investments, Boston, MA USA Consultant (Eliassen Group)

Analyzed the global equity performance attribution system "Vision" to benchmark Putnam's portfolio of mutual funds. Attribution on regional, currency, hedged, GDP, derivative and other custom benchmarks.

5/1999 - 11/1999

PeopleSoft HR Infrastructure Team Project Manager - National Grid, Westboro, MA USA Consultant (Modis IT)

Project Manager overseeing the implementation of PeopleSoft HRMS (Payroll, Ben/Admin, HR) in a 3-Tier environment using a Novell File-Server, RS/6000 AIX, and IBM OS/390. Lead staff of (30) analysts, designers, developers, testers, DBA's, QA and Auditing in the development and implementation of the infrastructure for the PeopleSoft HRMS installation.

- Technologies: Peoplesoft, SQR, Oracle 8

6/1998 - 5/1999

Sr. Technical Business Analyst - Commerce Insurance, Webster, MA USA Consultant

Business Analyst focusing on solutions in property and casualty lines of business. Developed functional specifications in the design of COBOL and DB2 corporate management and underwriting reports for conversion from AS400 to mainframe based PMSC Series III product. Prepared business rules for Rules Based Engine using Object Oriented Technologies (OO) in Win/NT environment.

8/1997 - 6/1998

Sr. Business Analyst - Putnam Investments, Andover, MA USA Consultant

Performed a lead role in the design and implementation of 401K and Defined Contribution Plans. Also performed a lead role in the design and implementation of 401K and Defined Contribution Plan software programming requests with the users and technical programming staff. Developed functional specifications outlining process flows and data models for institutional clients in projects varying in size and scope.

8/1997 - 8/2000

Corporate / Systems Architect & Web Design – Internal Project

Designed architecture, database, web front-end, marketing strategy, and budget for major job portal and international recruitment web-site focusing on the international placement of US Citizens (live 3/2001). Designed and developed fully functional corporate hr web-site using custom HTML and packaged Java applets for the recruitment of client and candidate prospects. Included marketing and advertising, online time sheets, job and resume posting.

- Technologies: HTML, Packaged Java Applets,

8/1997 - 8/2000

Corporate / MS Access / Web Developer - Softworld, Inc., Waltham, MA USA Consultant

Analyzed, designed, programmed and marketed custom MS Access 97' recruitment database for distribution to multiple technical recruitment firms using Win95/NT platforms. Database maintained candidates and clients for job placement using keyword searching, resume scanning, and reporting.

SYSTEMS AND PROGRAMMING CONSULTANTS, CHARLOTTE, NC USA, 9/1996 - 8/1997

Business Analyst - NationsBank (BankAmerica) - Charlotte, NC USA Consultant

Consultant providing finance, investment, and commercial banking knowledge in the management of projects and the analysis of business problems. Projects typically dealt with intra-banking technological enhancements to commercial loan, dda, letters of credit / bankers acceptance, credit card, and investment portfolio management systems.

SCUDDER, STEVENS AND CLARK, 6/1994 – 9/1996

Senior Business Analyst - New York, NY USA

Report to Principal of Product Information and Management Systems for project management, analysis, design, and implementation. Develop specifications and applications for International Investment Operations Business Units throughout New York, Boston, and London.

Investment Operations Developer / Analyst - London, England

Analyze operation of international bond settlement procedures for enhancement. Provide support to Settlement Administration for daily inquiry and execution into settlement procedures and workflow of international bond, equity, and derivative trades.

International Bond Portfolio Administrator - Boston, MA USA

Reported to Manager of International Investment Operations for administration of 3 multi-million dollar institutional and mutual bond funds. Ensured liquid assets were optimally invested by monitoring and administering cash movements transacted through the custodial banks.

FIRST DATA CORP (SHAREHOLDER SERVICES GROUP), BOSTON, MA USA, 9/1992 - 6/1994

Investor Service Specialist / Quality Assurance

DIGITAL EQUIPMENT VIA OLSTEN, WESTMINSTER, MA USA, 6/1988 - 9/1991

Computer Operator

EDUCATION

6/1995 Suffolk University Boston, MA USA

B.S.B.A., Suffolk University, 1995

Major: Finance G.P.A. 3.63 / 4.0

Magna Cum Laude

* Beta Gamma Sigma National Honor Society

* Griffins Fellowship Honors Scholar

* Delta Alpha PI Honor Society

5/1988 Montachusett Regional Vocational Technical High Fitchburg, MA USA

Certification

4 Year Data Processing Certificate:

RPG II, COBOL, Computer Operations